

TOOLBOX TALKS



M&J GROUP
CONSTRUCTION & ROOFING

#84 | Fire Watch



TEL: 0844 800 3912

EMAIL: MJ@MJCONSTRUCTIONGROUP.CO.UK

WWW.MJCONSTRUCTIONGROUP.CO.UK



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TOOL BOX TALK: #84 FIRE WATCH

REASON To ensure at the end of each work period a check of all areas where naked flame and/or hot air has been used / is undertaken.

WHY It may not always be apparent in advance that combustible materials exist and as a safety precaution you are required under the terms of your employment with the company to check for any signs of ignition.

WHAT YOU SHOULD BE DOING

- 1) When you have been using either a naked flame or hot air and that particular ****task is complete.*** After switching off the equipment, carry out a thorough check of the area.
- 2) Check for signs of smoke that may be present
- 3) Check for smells of burning
- 4) Check for any signs of unusual heat transmittance
- 5) When you sign your time sheet, see item A /vii on the rear, you are **legally** confirming you have done this.

***WHAT DOES “..TASK IS COMPLETE..” MEAN?**

- 1) A task means a specific operation. So once you switch that gas gun or hot air gun off - The task is complete
- 2) You may carry out other tasks such as loading out material or clearing rubbish. These are separate tasks, so after using heat, you must check the area before carrying out separate tasks.



SHOULD YOU BE CHECKING ANYWHERE IN PARTICULAR?

- 1) All areas where you carried out the task using heat should be checked.
- 2) No areas should be excluded
- 3) The Risk Assessment carried out will have identified high fire risk areas and the probability is that you will be using, hot air, liquid or self-adhesive in these areas already. That does **not** mean you still do not check them
- 4) If you believe that high risk areas exist that have not been identified in the Risk Assessment, then you have a legal obligation to bring this to our attention. You **MUST NOT WORK**, in areas you consider a fire risk exists.

OPERATION AND PERSONAL SAFETY

- 1) Following the advice in this toolbox talk, means you, your colleagues and the building users are kept safe.
- 2) Ensuring you have the appropriate minimum fire- fighting equipment adjacent work areas at all times is critical.
- 3) Always where appropriate PPE
- 4) Always know how to raise the alarm
- 5) Always know where the muster point is
- 6) Do not take any undue risk, always seek to warn people and clear the site before attempting to tackle any fire.
- 7) If you see a colleague carrying out work that you consider high risk, **stop them!** If they persist report it immediately to your Contract Manager. If you fail to do this, you are aiding and abetting **the crime**.



DO YOU HAVE ANY QUESTIONS FOR ME?

Do you have any further questions? *Ask them now & make notes here.*

**THERE IS NO SUCH THING AS AN ACCIDENT
SOMEONE, SOMEWHERE DID SOMETHING TO CAUSE IT.**